

CLEVELAND COUNTY BOARD OF COMMISSIONERS

December 4, 2012

The Cleveland County Board of Commissioners met in a regular session on this date, at the hour of 6:00 p.m., in the Commission Chamber of the Cleveland County Administrative Offices.

PRESENT: Ronnie Hawkins, Chairman
Jason Falls, Vice-Chairman
Susan Allen, Commissioner
Eddie Holbrook, Commissioner
Johnny Hutchins, Commissioner
Eddie Bailes, County Manager
Robert Yelton, Attorney
Kerri Melton, Clerk to the Board
April Crotts, Deputy Clerk
Chris Green, Tax Administrator
Chris Crepps, Finance Director
Debra Blanton, Elections Director
Bill McCarter, Planning Director
Jessica Pickens, *The Star*
Other individual names on file in the Clerk's Office

CALL TO ORDER

Chairman Ronnie Hawkins called the meeting to order. Commissioner Eddie Holbrook led the audience in the "Pledge of Allegiance" to the flag of the United States of America and provided the invocation.

RECOGNITION OF VETERANS

Chairman Ronnie Hawkins asked, for future meetings, that the names of all Veteran's in attendance be registered with the County Clerk.

AGENDA ADOPTION

ACTION: Johnny Hutchins made the motion, seconded by Jason Falls, and unanimously adopted by the Board, to *adopt the agenda as presented by the County Clerk.*

CITIZEN RECOGNITION

There were no citizens who signed up to speak to the Commissioners.

CONSENT AGENDA

DETENTION CENTER: BUDGET AMENDMENTS (BNA #030)

ACTION: Eddie Holbrook made the motion, seconded by Johnny Hutchins, and unanimously adopted by the Board, to *approve the following budget amendment:*

<u>Account Number</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
010.444.4.310.00/16606-P444	Detention Center/Fed Govt Grants	\$ 2,442.	
010.444.5.310.00	Detention Center/Travel Training	2,076.	
010.444.5.490.00	Detention Center/Professional Services	366.	

Explanation of Revisions: To budget grant award of the 2012 state criminal alien assistance program (SCAAP) from the US Department of Justice.

HEALTH DEPARTMENT: BUDGET AMENDMENTS (BNA #031)

ACTION: Eddie Holbrook made the motion, seconded by Johnny Hutchins, and unanimously adopted by the Board, *to approve the following budget amendment:*

<i>Account Number</i>	<i>Department/Account Name</i>	<i>Increase</i>	<i>Decrease</i>
012.533.4.310.00/93069-2680	Adult Health/Federal Govt Grants	\$ 6,489.	
012.533.5.210.00	Adult Health/Departmental Supplies	2,000.	
012.533.5.310.00	Adult Health/Travel Training	4,489.	

Explanation of Revisions: Budget DHHS Bioterrorism preparedness and response funds to balance county budget with approved state allocation.

HEALTH DEPARTMENT: BUDGET AMENDMENTS (BNA #032)

ACTION: Eddie Holbrook made the motion, seconded by Johnny Hutchins, and unanimously adopted by the Board, *to approve the following budget amendment:*

<i>Account Number</i>	<i>Department/Account Name</i>	<i>Increase</i>	<i>Decrease</i>
012.535.4.350.00/01120-5503	Health Promotion/State Gov't Grants	\$ 621.	
012.535.5.420.00	Health Promotion/Contracted Services	621.	

Explanation of Revisions: Budget additional DHHS Health Promotion funds for Eat Smart Move More activities.

HEALTH DEPARTMENT: BUDGET AMENDMENTS (BNA #033)

ACTION: Eddie Holbrook made the motion, seconded by Johnny Hutchins, and unanimously adopted by the Board, *to approve the following budget amendment:*

<i>Account Number</i>	<i>Department/Account Name</i>	<i>Increase</i>	<i>Decrease</i>
012.537.4.310.00/93268-631X	Child Health/Federal Funds	\$ 6,673.	
012.537.5.210.00	Child Health/Departmental Supplies	6,673.	

Explanation of Revisions: Budget DHHS Immunization Action Plan funds for supplies and replacement refrigerator/freezer units as mandated by NC Immunization Branch.

HEALTH DEPARTMENT: BUDGET AMENDMENTS (BNA #034)

ACTION: Eddie Holbrook made the motion, seconded by Johnny Hutchins, and unanimously adopted by the Board, *to approve the following budget amendment:*

<i>Account Number</i>	<i>Department/Account Name</i>	<i>Increase</i>	<i>Decrease</i>
012.538.4.800.00	Maternal Health/Misc. Revenue	\$ 743.	
012.538.5.230.00	Maternal Health /Medicine & Supplies	493.	
012.538.5.581.00	Maternal Health/Awards/Incentives	250.	

Explanation of Revisions: Budget revenue to be received for student preceptorship.

HEALTH DEPARTMENT: BUDGET AMENDMENTS (BNA #035)

ACTION: Eddie Holbrook made the motion, seconded by Johnny Hutchins, and unanimously adopted by the Board, *to approve the following budget amendment:*

<i>Account Number</i>	<i>Department/Account Name</i>	<i>Increase</i>	<i>Decrease</i>
012.543.4.410.00/NCPHS-3QIP	Grants/Local & Other Grants	\$ 4,000.	
012.543.5.210.00/NCPHS-3QIP	Grants/Departmental Supplies	1,000.	
012.543.5.310.00/NCPHS-3QIP	Grants/Travel/Training	1,000.	
012.543.5.311.00/NCPHS-3QIP	Grants/Education Expense	1,000.	
012.543.5.370.00/NCPHS-3QIP	Grants/Advertising/Promotions	500.	
012.543.5.581.00/NCPHS-3QIP	Grants/Awards/Incentives	500.	

Explanation of Revisions: Budget Quality Improvement funds for pilot program to test iMAP website- designed to be a resource to help local public health organizations select and implement evidence-based interventions.

EMERGENCY MANAGEMENT: BUDGET AMENDMENTS (BNA #036)

ACTION: Eddie Holbrook made the motion, seconded by Johnny Hutchins, and unanimously adopted by the Board, *to approve the following budget amendment:*

<u>Account Number</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
010.445.4.310.00/83552-4400	Emergency Mgt/Fed Govt Grants		\$35,000.
010.445.4.210.00/83552-4400	Emergency Mgt/Dept. Supplies	35,000.	

Explanation of Revisions: *To budget EMPG grant from the state.*

HEALTH DEPARTMENT: BUDGET AMENDMENTS (BNA #037)

ACTION: Eddie Holbrook made the motion, seconded by Johnny Hutchins, and unanimously adopted by the Board, *to approve the following budget amendment:*

<u>Account Number</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
012.546.5.790.00	Carolina Access II/Donations Cap Equip	\$ 7,448.	
012.546.4.810.09	Carolina Access II	7,448.	

Explanation of Revisions: *To budget for donated conference system from NC Community Care Networks (NCCCN). System was installed in February 2012; however Finance was not notified until August 2012 of the equipment.*

SPECIAL RECOGNITION

RECOGNITION OF CHAIRMAN JOHNNY HUTCHINS

Commissioners and staff members took a moment to thank Commissioner Johnny Hutchins for serving as Chairman in 2011 and 2012. Commissioner Hutchins was presented a plaque with his gavel in appreciation of his hard work and dedication as chairman.

REGULAR AGENDA

SALE OF TAX FORECLOSURE PROPERTY-324 BUFFALO STREET

Tax Administrator, Chris Green presented Parcel #17375 for approval of sale. Property was obtained through tax foreclosure in 2007. A bid of \$2,280 was received from Larry Hosch through the sealed bid process. In researching the property, Mr. Hosch discovered an outstanding tax lien with the City of Shelby for \$1,560. The City of Shelby has agreed to accept \$780 to satisfy the lien.

At their December 2, 2008 meeting, Commissioners adopted Tax Foreclosure Property Guidelines. Mr. Green made note, these were guidelines only. The county has \$3,929.86 invested in the property. The current tax value is \$2,400. Sale was properly advertised by the County Clerk. Mr. Green recommended the sale of the property as follows:

Parcel ID #	High Bidder	Bid Amount
17375	Larry Hosch	\$2,280.00

ACTION: Jason Falls made the motion, seconded by Eddie Holbrook, and unanimously adopted by the Board, *to approve sale of Parcel #17375 to Larry Hosch for \$2,280.00.*

APPOINTMENT OF TAX COLLECTOR

Effective February 28th, 2013, Linda Wiggins will retire from her appointed position as Tax Collector.

Per N.C.G.S. 105-349 the governing body of each county shall appoint a tax collector for a term to be determined by the appointing body and until his or her successor has been appointed and qualified. The governing body shall appoint as tax collector a person of character and integrity whose experience in business and collection work is satisfactory to the governing body, and, who shall furnish bond conditioned upon his honesty and faithful performance.

Tax Administrator Chris Green recommended and requested Commissioners consider the appointment of Necole Richard as Tax Collector, effective March 1st, 2013.

Necole has over 13 years experience in the collection of property tax; 8 ½ of those with Cleveland County. She has worked under Mr. Green's supervision since consolidation of the Tax Department in 2005. In that time he has found Necole to be a person of character and integrity. He has received written confirmation of approval for issuance of personal bond from the county's insurer.

ACTION: Johnny Hutchins made the motion, seconded by Jason Falls and unanimously adopted by the board, *to appoint Necole Richard as tax collector effective March 1, 2013 with no term expiration.*

CLOSED SESSION

ACTION: Chairman Hawkins called for Commissioners to conduct a closed session regarding a legal matter, as allowed under North Carolina General Statute 143-318.11(a)(3).

RECONVENE IN REGULAR SESSION

ACTION: Johnny Hutchins made the motion, which was seconded by Susan Allen and unanimously adopted by the Board, *to reconvene in regular session.*

ACTION: Chairman Hawkins noted that Commissioners gave direction to the County Manager and County Attorney regarding the legal matter discussed.

COMMISSIONER REPORTS

Commissioner Holbrook and EDC staff have been working hard on Project X-Cel. The project continues to move forward. Project Phoenix is also being worked on.

Commissioner Hutchins attended the RPO meeting. He was concerned with some of the numbers presented. They are continuing to work on MPO boundaries. He has received several calls regarding fire service in the upper end of the county.

Commissioner Falls attended a Partners board meeting. He is faced with a challenge regarding Cleveland County's representation on the board. The state will be determining board representation. He suggested writing a letter to the state regarding this.

There is much sickness in the nursing homes throughout the County. Commissioner Falls asked that we remember these people in our prayers.

RECESS TO RECONVENE

There being no further business to come before the Board at this time, Johnny Hutchins made the motion, seconded by Jason Falls, and unanimously adopted by the Board, *to recess to reconvene to Tuesday, December 11, 2012 at 4:00 pm in the Lane Alexander Conference Room for a Commissioners Work Session.*

*Ronald J. Hawkins, Chairman
Cleveland County Board of Commissioners*

*Kerri Melton, Clerk
Cleveland County Board of Commissioners*